

Minutes
LLPVRC Board Meeting
March 17, 2017

I. Call to Order

The meeting was called to order at 10:00 AM by Board Vice Chairman Bott. In attendance were the following: Linda Gutierrez, Tom Bott, Mary Walker and Scott Smith.

II. Approval of Previous Minutes

The minutes of the August 12, 2016 meeting of the Board were approved as written.

III. File Reviews

A. New Applicants: The Application of Annie Simon was approved.

The following correspondence/actions were noted as completed and/or submitted:

- 1st Quarter Legal Costs Paid Report
- 1st Quarter Accounts Receivable Report
- 1st Quarter Office of Risk Management Risk Exposure Reporting Form
- Equal Employment Opportunity Policy
- 2nd Quarter Legal Costs Paid Report
- 2nd Quarter Accounts Receivable Report
- 2nd Quarter Office of Risk Management Risk Exposure Reporting Form
- Budget for 2016 -2017
- Certification of Annual Property Inventory
- Annual Financial Report was completed by Eric Vicknair
- 1099-MISC and 1096 tax forms
- Memo to state treasury regarding self-generated revenues

IV. Next Board Meeting

The next meeting of the Board will be held on August 18, 2017, beginning at 9:30 AM.

V. Adjournment

There being no further business, a motion to adjourn was made (Tom Bott) and seconded (Linda Guiterrez). The motion carried, and the Board adjourned at 11:25 AM.

Respectfully submitted,

Heather Watson
Administrative Assistant