

Louisiana Licensed Professional Vocational Rehabilitation Counselors Board of
Examiners Meeting Minutes

August 3, 2018

10985 N. Harrell's Ferry Rd, Baton Rouge, LA

The meeting was called to order at 10:15 a.m. The following board members were present: Mary Walker, Linda Gutierrez, Karen Harrison, and Beth Drury.

The Board approved the minutes of the April 2018 meeting as written.

The applications of Brent Jeansonne and John Vaughan, III were approved for provisional licensure.

Nicole Ludwick's file was reviewed as her SWEP forms have all been submitted; however, she has not yet passed the CRCC exam. She was notified that she must provide documentation that she has passed the CRCC exam before she can become fully licensed.

CEU program applications were reviewed for the following:

- John Galloway – not approved
- Michelle Wall – approved for 19 CEU hours
- Torrie Keller – approved for 5.50 CEU hours
- Joseph Vigil – approved for 52 CEU hours

The Board reviewed Brett Thibodeaux's request for the Board's opinion on the coursework he is taking and whether or not it is applicable to LRC licensure. The Board advised Mr. Thibodeaux to consult with CRCC to see if the courses are approved by them and if they would allow him to sit for their exam based upon that coursework.

The Board approved the invoice submitted by Steve Glusman for legal services provided.

The Board reviewed the letter submitted by Paul Fontana.

The Board reviewed Act 626 and Act 270 and the recommendations made by Steve Glusman. A motion was made by Karen Harrison and seconded by Linda Gutierrez to move forward with Mr. Glusman's recommendations.

The Board reviewed and approved Heather Watson's contract for professional services.

The Board decided to move forward with opening a new business account with Capital One bank.

A motion was made by Karen Harrison and seconded by Linda Gutierrez to begin charging a fee of \$15 per a program application submitted to the Board for CEU approval.

The Board voted and appointed Mary Walker to the position of Chair, Beth Drury to the position of Vice-Chair/Ethics chair, Linda Gutierrez to the position of secretary and Karen Harrison to the position of Treasurer.

A motion was made by Mary Walker and seconded by Beth Drury to dismiss the meeting at 11:30 a.m.

Louisiana Licensed Professional Vocational Rehabilitation Counselors Board of
Examiners Meeting Minutes

December 7, 2018

10985 N. Harrell's Ferry Rd, Baton Rouge, LA

The meeting was called to order at 10:20 a.m. The following board members were present: Mary Walker, Linda Gutierrez, and Karen Harrison. Carla Seyler also attended the meeting as a guest.

The Board approved the minutes of the August 3, 2018 meeting as written.

The applications of Jeffrey Schiro and Mary Arruebarrena were approved for provisional licensure.

Samantha Williamson and Alex Prince were approved for full active licensure as they have fulfilled their provisional requirements and completed their 24 months of supervision.

The Board voted to send the request for a Self-Evaluation Report from the Governor's office to Steve Glusman for completion.

The Board voted to adopt the Sexual Harassment policy as written by Steve Glusman. Linda Gutierrez made the motion and Karen Harrison seconded the motion. All board members in attendance voted in favor of adoption.

The following individuals were placed on Inactive status for failure to renew their license by October 1, 2018:

Rebecca Balter, Naomi DeDual, Angela Deichmann, Karen Kling, Douglas Kuylen, Elliot Peterson, Vickie Saucier, Christian Senette and Robert Whatley

The Board discussed the situation at Chase bank with the bank account and decided to leave the account with Chase provided that we can have Dene Mathies removed from the account and Heather Watson and Karen Harrison added to the account.

A motion was made by Mary Walker and seconded by Karen Harrison to dismiss the meeting at 11:10 a.m.